



Council Ref: SC5796 - 20/163057

8 October 2020

Jim Betts  
Secretary  
Department of Planning and Environment  
GPO Box 39  
Sydney NSW 2001

Attention: Brendan Metcalfe, A/Director Eastern and South Districts

Dear Mr Betts

**Planning Proposal – Heritage listing of Trelawney Court at  
3 Trelawney Street, Woollahra**

The planning proposal (attached) seeks to list Trelawney Court at 3 Trelawney Street, Woollahra, including its interiors, as a local heritage item in *Woollahra Local Environmental Plan 2014*.

The planning proposal is submitted for a gateway determination under section 3.34 of the *Environmental Planning and Assessment Act 1979* (the Act). Council also requests delegation of the plan-making steps under section 3.36 of the Act, as this matter is of local significance. This delegation will be to the position of General Manager, and sub-delegated to the Director- Planning and Development as set out in the Council's resolution of 26 November 2012.

The following documents are attached:

- Information checklist (section 3.33(2)(a)-(e))
- Department's checklist titled 'Evaluation criteria for the delegation of plan making functions'
- Planning proposal
- Supplementary information:
  - Assessment of Heritage Significance by Rebecca Hawcroft & Kieran McInerney;
  - Environmental Planning Committee agendas (annexures removed) – 6 July 2020 and 7 September 2020;
  - Woollahra Local Planning Panel agenda and minutes (annexures removed) – 6 August 2020; and
  - Council resolutions – 27 July 2020 and 29 September 2020.

If you need anything further, please do not hesitate to contact Flavia Scardamaglia, Strategic Heritage Officer at 02 9391 7084.

Yours sincerely,

Anne White  
Manager - Strategic Planning